

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY APRIL 10<sup>TH</sup>. 2012 at  
7.00pm.**

**Public Session:**

There was one member of the public present, Mr. Lee Mabbutt, who stated that he was an employee of the Greenhous Group Ltd. that was celebrating 100 years as a company. The directors had informed the employees that they had set aside a sum of money which they wished to see spent on local charities in the areas they where they operate and were seeking nominations for suitable projects. As a local resident he would like to see some of the money spent on a community project in the Parish and asked Members if they could make some suggestions.

Mr. Mabbutt was thanked for his interest and commitment and the Chairman asked Members to bring some costed proposals to the next meeting.

**Present:**

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. R. Bailey

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Rathbone

Mr. R. Pinches

Mr. A. Brown

Mr. D. Roberts

Mr. J. Kennedy

Mrs. G. Matthews

**In Attendance:**

The Parish Clerk.

Mr. S. Jones (Shropshire Councillor).

**12/01 Apologies:**

Apologies were received and accepted from Mrs. T. Howells and Flt. Lt. Byne (RAF Shawbury).

**12/02 Declaration of Personal or Prejudicial Interests:**

Mr. Bailey and Mr. Brown declared an interest in Agenda Item 6

**12/03 Minutes of Meeting held on March 13<sup>th</sup>. 2012:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record after the following amendments:

*Item 11/252(c) should read 'Flt. Lt. Byne' and item 11/254(e) should read 'footpath'*

**12/04 Matters Arising:**

(a)Skateboard event (11/239(a)).

It was noted that Mrs. Howells had the event well organised but the RAF were not able to offer alternative accommodation in the event of it being a wet day. Clerk reported that the Youth Service was providing £100 towards the cost of the event.

(b) Highways (11/247)

A response had been received from Mr. Walshaw stating that:

1. They would investigate the damage caused by the road sweeper and arrange to have the areas repaired.
2. A permanent repair would be carried out on the pothole at the entrance to White Lodge Park. It was reported that this had been done.
3. Inspections would be carried out on the footpath by the Elephant and Castle Public House and if repairs are necessary, they will be included in the footway resurfacing programme.
4. The 40mph sign on the A53 will be repaired again and possibly replaced by a more effective one in the coming financial year.

(c) Glebe Lease (11/239(c))

Clerk reported that the Diocese solicitors had been informed immediately after the last meeting that the Council accepted the terms of the lease. To date there had been no response. Mr. Bailey suggested that it was time to involve the Archdeacon again and this was approved by Members. Clerk to action.

(d) Playing Field Sign (11/239(e))

Mr. Bailey reported that he had obtained the printed sign but was still awaiting the metal casing for it. The work should be completed and the sign put in place before the next meeting.

(e) Burial Ground (11/239(f))

Clerk reported that Mr. Brown had provided him with a detailed specification for the pathways and the three nominated contractors had been asked to provide quotes for paths with wooden edging and also with concrete edging. The quotes should be available for consideration at the next meeting.

Mrs. Medley had produced a plan which followed the same format as the current burial ground. Her suggestion that the first section should be reserved for the burial of ashes from cremations was approved and she reminded Members that the bottom section was retained as un-consecrated land. Mr. Bailey agreed to mark out lines for both sections.

It was unanimously agreed that where cremated ashes were buried, the stone should be the same size as in the Churchyard Garden of Remembrance and laid flat to enable the area to be mown.

Clerk to update the Burial Ground Regulations.

(f) Moat Safety Signs. (11/239(g))

It was reported that some signs had been re-fixed and the remaining ones put in place. The Chairman stated that she had approved the purchase of two additional signs, in case some of the existing ones were vandalised.

(g) Children's Play Area - Climbing Wall (11/251(a))

Clerk reported that the broken part had been supplied free of charge by the manufacturers and Mr. Bailey confirmed that he had re-fitted the part.

(h) Cardboard re-cycling (11/249)

Mr. Bailey reported that he had contacted the owner of the Fox and Hounds Public House but he was reluctant to have a collection bin placed on the car park.

(i) Floral Gateways (11/250)

Clerk reported that Hazel's Nursery had agreed to sponsor the new Floral Gateway, which Mr. Bailey intended placing on the Council car park and had already paid the £100 fee. Mr. Bailey confirmed that the logo for the sign had been agreed with the sponsor and he would go ahead with the work.

If the gateway was vandalised he would move it to an alternative site.

(j) Re-seeding (11/239(dii))

Mr. Bailey confirmed that he had re-seeded the areas between the bollards and around the car park and had not made any charge for labour. He asked the Clerk to speak to Nobridge and ask them to keep the area strimmed once the grass had become established.

(k) Parish Plan

Mr. Brown pointed out that the Council had approved the up-dated version of the Parish Plan at the last meeting but this was not recorded in the minutes. The Clerk apologised for the oversight and confirmed that it had been approved.

(l) Policing (11/242(6))

Chairman and Mr. Bailey reported on meetings they had held with P.C. David Carpenter, the current beat officer, whilst he was in the Parish. He was very positive in his outlook and trying to get to grips with troublemakers. They had handed in a number of packets which had been collected from the car park and playing field and he agreed to pass them to the officers dealing with drug abuse.

**12/05 Correspondence:**

Members considered the following correspondence received by the Clerk since the last meeting:

1. ALC – Shropshire Council's Rural Broadband briefing.
2. David Sandbach – Health Issues.
3. Shropshire Council – SAMDev Plan Preferred Options.
4. Councillor Simon Jones – 'Riding School for the Disabled'.

Mr. Jones confirmed that he had been approached by the owner of a Riding School for the Disabled, situated at Yeaton who was considering re-locating on land at Little Wytheford.

He had advised her to contact the Parish Council to seek Member's views. To date no approach had been made.

**12/06 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr .J. Wilson	Salary (April)	£428.97
Mr. J. Wilson	Expenses (March)	£88.52
Inland Revenue	Income Tax (April)	£107.53
Mr. T. Creber	Village work (April)	£417.00
Balfours	Rent - Shawbury Glebe and Playing Field	£1,000.00
	Rent – Car Park	£100.00
ALC	Training	£40.00
Mr. A. Brown	Moat Expenses Nov. 2011 – March 2012	£18.99
NALC	Magazine - annual subscription	£15.50
NWP	Streetlight maintenance (March)	£258.52
AON Insurance	Insurance cover 2012 -2013	£2,685.60
Scottish Power	Power charges	£267.85

Mr. R. Bailey	Floral Gateway Plants	£87.99	
	Playing field key	£4.20	
	Grass cutting – Moat	£35.00	
	- Cycle track	£40.00	
	- Erdington	£108.00	£275.19
	Materials for re-seeding round bollards, etc.		£146.80

### **12/07 (a) Financial Statement:**

A financial statement was tabled and approved.

### **12/07(b) Budget 2012-2013:**

The Clerk provided Members with an updated statement showing the budgets for the coming financial year and recommending that the reserve budget for unexpected costs for streetlights and play areas should be limited to £10,000.00 this year. The statement was approved

### **12/07(c) Income and Expenditure report for 2011 -2012:**

The Clerk circulated an end of year financial report which still had to be audited. This indicated that there would be a carry forward of £30,650.00 into this year's budget.

### **12/08 CCTV:**

- (a) A reply had been received from Mr. Roberts (Shropshire Council) which appeared to indicate that in the future Shropshire Council might charge for monitoring the camera for the Parish. Clerk agreed to discuss this in more detail with Mr. Roberts.
- (b) Clarification had been received from BT on the cost of installing a telephone cable and providing broadband coverage. It was decided not to proceed with this until the Clerk had spoken to Mr. Roberts.
- (c) It was agreed to see whether it would be possible for a local people to be trained and approved to carry out the monitoring on site. Clerk to get details.
- (d) It was reported that the camera had been re-aligned to take account of the removal of the pod and to concentrate on possible trouble spots.

### **12/09 Jubilee Celebrations:**

The Chairman updated Members on the developments, which included a decision to present a mug to all the children in the two schools. Additional mugs had been ordered and would be available for purchase. It had been decided to close Church Street for the duration of the event and notices were needed for this as well as advising of possible delays on the A53, whilst the procession was taking place.

Mr. Bailey felt it was unwise to close Church Street as it would inconvenience a lot of people and this was supported by Mrs. Medley. The remaining members of the committee noted the comments but felt this was necessary for the safety of young children. Members were advised that full details of the planned events are available from committee members.

### **12/10 Exchange of Information:**

#### (a) Agenda Items for the next meeting:

1. Village Hall costs for housing CCTV equipment.
2. Greenhouse Company Projects.
3. Plans for the Annual Parish Meeting.

(b) Issues needing urgent attention:

(1) Highways:

Highways Department to be congratulated on the work they had carried out alongside the A53 but to be advised that there was a need for remedial work on the footpath from the lay-by opposite White Lodge Park up to the Farm Shop.

Mr. Rathbone expressed concern at the problems extra large and long lorries were having when passing through the centre of the village. They were forcing oncoming traffic to either stop or in some instances mount the pavement to allow them to pass. It was agreed that there was little that could be done at present but it was decided advise the Highways Department of the problem for future reference.

(2) Streetlights:

Streetlights in the following locations had been identified as being on during daylight hours:

Church Street/Poynton Road – No 75; three lights in Wytheford Road opposite the Fox and Hounds Public House and several lights in Millbrook.

Clerk to report to NWP

(3) Other:

(a) Advertising Signs:

Complaints were lodged about the positioning of advertising signs for ‘Slimming World.’ Mrs. Medley agreed to speak to the organisers and ask for them to be removed.

(b) Playing Field Gate:

Mr. Bailey reported that there had been some damage to the playing field entrance gate. It needed removing and re-hanging which would mean that it would open the opposite way but this would probably improve access for wheelchair and buggy users. Mr. Roberts offered to give Mr. Bailey help in carrying out the work.

(c) Litter Collection:

Mr. Roberts agreed to provide the volunteer litter pickers with two waste bag rings, which would make the work easier.

(d) Asset Register:

It was noted that there was fencing material stored at Park House which was valued at £400.00 and should be included in the asset register.

**12/11 Financial Regulations:**

Members considered a request from Mr. Creber to be paid by standing order payments. Clerk pointed out that this could be done but there were difficulties and there would be no benefit to the Council. After consideration it was decided to maintain the status quo.

**12/12 Litter Collection:**

After discussion and consideration it was decided that at present there was no way of improving the current arrangements for collecting litter on a daily basis.

**12/13 Clerk’s Conditions of Service:**

The Clerk left the room at this point.

During his absence Members discussed his current contract and because of the continued additional work it was agreed to increase his allocation of hours by 100 per year, with effect from April 1<sup>st</sup>. 2012

It was also agreed that his conditions of service should be reviewed annually before the end of the financial year.

On his return, the Clerk was advised of the decision and he thanked members for their support.

**12/14 Community Service Award (Sponsored by RAF Shawbury):**

The Clerk advised Members that he had received two nominations for this year's award and both were approved. The awards would be presented at the Annual Parish Meeting in May and the Clerk was asked to purchase the plaques and certificates and to invite the Officer Commanding RAF Shawbury to present the awards.

**12/15 Other Information:**

(a) Use of playing field:

The following events were approved:

June 4<sup>th</sup>. Anfield Cyclists for car parking facilities during their annual cycling event.

June 21<sup>st</sup>. Parish Church for car boot sale and Village Fete.

May 27<sup>th</sup>. Shawbury Primary School for car boot sale.

June 30<sup>th</sup>. (2.00pm – 10.00pm) Shawbury Primary School for car parking facilities.

(b) Photocopier:

It was agreed to take out a maintenance contract with Uniter Ltd. for the Parish photocopier. Clerk to ask Myddle and Broughton Parish Council to contribute to the cost.

**12/16 Reports from:**

**(a) Police:**

No report tabled

**(b) Youth:**

No report tabled

**(c) RAF Shawbury:**

Flt. Lt. Byne had forwarded a written report reminding Members that the new gym was opening on 24<sup>th</sup>. April with Prince Michael of Kent doing the honours.

**(d) Shropshire Council:**

Mr. Jones reported that:

1. He had been consulted about the application for development at Jayroc and because of the number of concerns raised, he had asked for it to be put before the planning committee, rather than it being an officer's decision.
2. It was necessary for bus passes to be renewed at the correct time.
3. Cardboard recycling was moving ahead with more being collected than in the previous system.
4. Plans for the traffic lights, a crossing on the A53 and changes to the traffic flow in Church Street were still at the development stage but he promised to ensure that the Parish Council was advised of future developments.
5. New contractors had taken over responsibility for Shropshire Council's streetlight maintenance and he would contact them about the replacement light at the traffic light location.

**12/17 Planning Applications:**

A. The following applications were considered and no objections were raised:

1. London House, Shawbury Heath – resurfacing of pond/rubble area to provide additional car parking and the installation of lighting.
2. 1, Pool House Cottages, Butlers Bank – erection of a tractor shed.

B. The following application had been approved by Shropshire Council:

Unit 3, Shawbury Industrial Estate – erection of a workshop.

C. The following application had been withdrawn

Woodlands, Bings Heath – erection of a three bedroom dwelling after demolition of current property.

## **12/18 Committee Reports:**

### 1. Moat Committee:

Mr. Brown reported that:

- (a) With the help of twenty personnel from RAF Shropshire it had been possible to carry out a lot of clearance work. Much of the residue had been burnt and the rest would be disposed of later in the month.
- (b) Over 2,000 volunteer hours had now been logged.
- (c) Mr. Roberts had purchased the materials for the repairs and modifications to the gate on the A53 and it was hoped to complete the project before the next meeting.
- (d) Replacement and new warning signs had been purchased.
- (e) He agreed with the Chairman, who had suggested that the water flow away from the new drainage system on the A53 was back tracking and remedial action was needed. Clerk to report the problem to Mr. Ian Wilshaw.
- (f) He would continue to monitor the Japanese knotweed and report back when it needed spraying again.

### 2. Helicopter Noise Liaison Committee

Mr Kennedy had been unable to attend so Mr. Jones reported that

- (a) There had been a cut back in the number of flying hours.
- (b) The number of complaints had fallen sharply and the Commanding officer felt that this was because the public were becoming more aware of the training needs for the air crew.

### 3. Emergency Planning Briefing

The Chairman and Mr. Kennedy reported on the meeting held at Shirehall on March 28<sup>th</sup>. which had been called to brief representatives on the arrangements for the Olympic Torch passing through the County.

## **1219 Press Matters:**

No issues to report.

## **12/20 Date and Time of next meeting:**

The next meeting, the AGM, will be on May 8<sup>th</sup>. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed Jill Manley (Chairman)**

**Date May 8<sup>th</sup>.2012**